



# MELDRUM BAY MARINA and Campground

## **Marina and Campground Assistant**

Meldrum Bay Marina and Campground- Owned and Operated by the Dawson Citizens Improvement Association

25940 HY 540 Meldrum Bay, Ontario

### **Job Classification**

Full Time Seasonal (11 Weeks) Summer Student

Start Date-June 21<sup>st</sup> 2021

End Date-September 6<sup>th</sup> 2021.

### **Salary**

15.00\$ hourly

### **Job Description** \*full job description available upon request

The Meldrum Bay Marina and Campground is a seasonal, community owned incorporation owned and operated by the Dawson Citizens Improvement Association. We provide dockage, camp sites, boat launching, a beach and parking on a daily, weekly or seasonal basis.

The Marina/Campground Assistant is a Junior position to the Marina/Campground Attendant. Training, guidance and mentoring will be delivered by the Senior position of Attendant.

Regular marina/campground duties may include (but are not limited to) ground maintenance, accepting reservations and greeting customers, tending to ongoing needs of customers, monitoring equipment and facilities, utilizing VHF/marine radios to communicate with incoming boaters (dealing with boaters in distress by calling 911), dispensing fuel, emptying sewage tanks on RVs and boats,

performing minor construction work, cleaning showers/washrooms as per COVID guidelines, and reporting to managers.

### **Qualifications**

- Basic first aid and CPR.
- Physical capacity to lift 40 lbs or more.
- Canadian citizen or Canadian permanent resident, 15 to 30 years of age.
- Current WHMIS training.

The right applicant should:

- Have a strong work ethic (considering diversity and inclusiveness) and excellent customer service.
- Be able to work independently without direct supervision.
- Be familiar with cash systems and fee collections via debit/credit.
- Have experience in hand held radios and marine radios.
- Possess the ability to operate lawn maintenance equipment and small power tools.
- Have excellent communications skills to report to managers, and deal with colleagues and customers.
- Display critical thinking skills to deal with emergencies and troubleshoot issues.

Resumes to be forwarded to [office.dcia@gmail.com](mailto:office.dcia@gmail.com) Attention Rene Bazinet, President DCIA. Submissions accepted until April 30<sup>th</sup> 2021. COVID restrictions may apply reference in person interviews.