

## DCIA director Meeting

January 4, 2023

Meldrum Community Hall

Present: Lee McDonald, Sandra Hartley, Rick Bradley, John Bonwick, Wendy Van Every

Regrets: Marcus White, Anne Steele-Giffin

Lee calls meeting to order at 7:06 pm

1. Agenda Motion to approve agenda by Sandra, seconded by John. Carried.
2. Minutes of Dec. 7, 2022 Minutes were read by Wendy. Motion to approve amended minutes of Dec. 7 by Sandra, seconded by John. Carried.
3. Financial Report Sandra presented financial report. NOHFC has approved change requests to project funding contract including amendment to project milestones. Sandra has opened GIC with Fednor advance and DCIA's portion of the project funding, a total of \$251,643. Discussion on opening bank account for levy from Dawson LSB for funding hall upgrades. Wendy motioned to approve financial report, seconded by John. Carried.
4. Bookkeeper Sandra has contacted two people about bookkeeper work but has no success. John will try accounting company he knows.
5. Marina Project Rick updated on the marina project. Tulloch has added amendment to RFP so that no site visit was required by bidders. RFP was posted on Dec. 12, 2022 with closing on Jan. 31, 2023. The successful contractor will be picked by Feb. 28, 2023.
6. Marina and Campground Report Discussed the need to update campground registration website so bookings are all paid for online. Sandra said she can contact Keith at Campground Registration Canada with the update. John will check marina buildings.
7. Lighthouse Lee reported that Mike Addison at Lambac has tried to contact Destination Manitoulin Island (DMI) with no luck. Annette has said that DFO will not talk to her until DMI lets go of the lease.
8. Transfer Station Position Bryan has sent his resignation letter to Sandra, his contract ends in Feb 12, 2023. Discussed how to find new person for position. We could post position locally.
9. Other Busines -Discussed holding Winter Fun Day, agreed to hold Fun Day on Feb. 19, 2023. Have chilli/stew luncheon and possibly Euchre Tournament.  
-have had request to rent dishes for wedding in July. Decided that daily rental rate would be appropriate for rental of dishes. Sandra will edit hall rental agreement for dish rental.

Meeting adjourned at 8:27 p.m.

Next meeting Feb. 1, 2023