

DCIA Directors Meeting

Meldrum Bay Hall

Present: Jenn Clarke, Wendy Van Every, Anne Steele Giffin (by phone)

Regrets: Chad Dodman, Markus White, Rick Bradley

Jenn called meeting to order at 6:29 p.m.

1. Agenda Motion to approve agenda as presented made by Wendy VE and seconded by Anne S. Carried.
2. Minutes of Nov. 7, 2023 had been reviewed by Directors. Motion to approve minutes made by Wendy VE and seconded by Anne S. Carried.
3. Financial Report was presented by Wendy. The waterfront project has one outstanding invoice and the holdback payment to be made. The operating expenses for November were \$951.33 and revenue was \$3890.00. Diane Jones took the food handlers course required by Public Health for food preparation in the community hall. Motion to reimburse Diane Jones for the cost of the course made by Anne S. and seconded by Wendy VE.
4. Marina and Campground John B has checked and winterized the fuel system; he thinks the gas nozzle is frozen. We need to have maintenance on the system in spring. The tank for the pump out system should be emptied in the spring. The marina building has been winterized. We discussed the need for manager for 2024.
5. Waterfront Project Mack from Tulloch Engineering was at the marina on Nov. 8. He checked the cribs, shoreline protection and landscaping on the north side. He said everything was good except for two minor issues: some erosion where the grass met the wooden path to the cribs and one dent on the middle crib where bare wood is exposed. Rick has sealed the exposed wood.
6. Fundraising The December fundraising dinner has been postponed. Our next event will be the February Fun Day.
7. Other Business
 - There is funding for fixing hall from Rural Enhancement Funding from NOHFC. Jenn said she will work on funding application.
 - The application for Canada summer jobs is due by Jan. 10, 2024. We decided to apply for 3 students for the summer; Wendy will complete the application.
 - We discussed advertising for Manager for Marina in January.

Motion to adjourn meeting at 7:52 p.m. made by Wendy and seconded by Anne.